STATE OF WYOMING
invites applications for the position of:

ENNR09-01331-Natural Resources Analyst

SAOLAR: $3,742.00 - $4,678.00 Monthly
LOCATION: Cheyenne
OPENING DATE: 07/09/14
CLOSING DATE: Continuous

DESCRIPTION AND FUNCTIONS:

GENERAL DESCRIPTION:

Supports the State Engineer's Office in management of the groundwater resources of the State of Wyoming, primarily through the processing of water right applications and conducting field inspections of those water rights.

ESSENTIAL FUNCTIONS:

• Processes complex permit applications and water right petitions for ground water appropriations.
• Resolves problems, discrepancies and deficiencies on petitions, applications, maps, and reports in accordance with Wyoming law, rules and regulations.
• Assists groundwater appropriators with water right inquiries and filing of water right applications.
• Conducts field inspections of groundwater diversions and points of use for adjudication purposes.
• Prepares detailed proof inspection reports for adjudication of water rights.
• Mediates water rights disputes between appropriators.
• Installs, operates, and maintains groundwater monitoring equipment.
• Collects, reviews, analyzes, evaluates and interprets technical groundwater data and prepares reports for special projects related to management of ground water resources in Wyoming.
• Formulates detailed correspondence regarding technical issues.
• Assists public, agency, other state agencies and federal agencies in groundwater-related issues.
• Implements and enforces Division permit conditions and policies to conserve the ground water resource and mitigate impacts to existing appropriators.
• Reviews and analyzes land subdivision proposals and provides comment relative to required water right actions to be completed and articulates agency resource management and permit compliance concerns.

QUALIFICATIONS:

PREFERENCES:

Bachelor's degree in geology, hydrogeology, engineering, environmental, physical or natural science field PLUS 3 years of work experience in water resource management preferred.

KNOWLEDGE:
• Knowledge of Wyoming water law; policies, procedures and business practices of the State Engineer’s Office; geologic, hydrologic and irrigation principles and practices; well construction; operation of water level and flow measuring devices; land descriptions; surveying principles.
• Skills in interpersonal, written and verbal communications; managing resources; computer applications (database, spreadsheet, presentation, word processing, GIS software); interpretation, analysis and reporting of geologic and hydrologic data; use of a variety of geohydrologic equipment and tools for gathering of ground water data and interpretation.
• Ability to develop collaborative relationships to facilitate the accomplishment of work goals and to build strategic relationships among people, work groups and divisions (both internal and external); deal with others in difficult and complex situations to achieve resolution or adherence to laws and/or rules and regulations; present and convey information clearly and concisely groups or individuals verbally, electronically and in writing to ensure they understand the information.

MINIMUM QUALIFICATIONS:

<table>
<thead>
<tr>
<th>Education:</th>
<th>Bachelor’s (typically in The Sciences)</th>
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<tr>
<td>PLUS</td>
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<tr>
<td>Experience:</td>
<td>0-3 years of progressive work experience (typically in The Sciences) with acquired knowledge at the level of an Natural Resources Specialist</td>
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<tr>
<td>Education &amp; Experience Substitution</td>
<td>4-6 years of progressive work experience (typically in The Sciences) with acquired knowledge at the level of an Natural Resources Specialist</td>
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<tr>
<td>Certificates, Licenses, Registrations:</td>
<td>None</td>
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NECESSARY SPECIAL REQUIREMENTS:

PHYSICAL WORKING CONDITIONS:

• Field activities require the ability to travel statewide, often in extreme or hazardous conditions, as well as lifting and carrying equipment up to 50 pounds.

NOTES:

• FLSA: Exempt
• Open Until Filled

SUPPLEMENTAL INFORMATION:

The mission of the Wyoming State Engineer's Office and Board of Control is to provide for the general supervision and protection of both inter- and intra-state water of this state, including the appropriation, distribution and application to beneficial use of water as provided under the prior appropriation doctrine while maintaining the flexibility within that framework to meet the changing needs of the citizens of Wyoming.

Visit us online at seowyo.gov

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Click here to view the State of Wyoming Classification and Pay Structure.

URL: http://agency.governmentjobs.com/wyoming/default.cfm

Class Specifications are subject to change, please refer to the A & I HRD Website to ensure that you have the most recent version.

http://agency.governmentjobs.com/wyoming/default.cfm?action=jobbulletin&JobID=9150
ENNR09-01331-Natural Resources Analyst Supplemental Questionnaire

1. (AA) Which of the following best describes your highest completed level of education to date or within the next three (3 months)? (Transcripts may be required.)
   - High School Diploma/GED/or Equivalent
   - Some college Coursework, No Degree Received
   - Associate's Degree
   - Associate's Degree and additional coursework
   - Bachelor's Degree
   - Bachelor's Degree and additional coursework
   - Master's Degree
   - Master's Degree and additional coursework
   - Doctorate Degree
   - Doctorate Degree and additional coursework
   - None of the Above

2. (AA) Which of the following Quarter/Semester credit hours best describes your completed college education to date or within the next three (3 months)? (Transcripts may be required.)
   - 45+ Quarter hours/30+ Semester hours
   - 90+ Quarter hours/60+ Semester hours
   - 136+ Quarter hours/91+ Semester hours
   - 180+ Quarter hours/120+ Semester hours
   - 225+ Quarter hours/150+ Semester hours
   - N/A

3. (ENNR09) Which of the following best describes your work experience Natural Resources? Experience definition: (This experience includes, but may not be limited to, the following: Environmental Sciences, Natural Resources, GIS experience, Ranch Experience, or other similar experience.)
   - No relevant experience.
   - Less than one year of relevant experience.
   - One to less than two (2) years of relevant experience.
   - Two (2) to less than three (3) years of relevant experience.
   - Three (3) to less than four (4) years of relevant experience.
   - Four (4) or more years of relevant experience.

4. (AA) Describe your relevant experience in the box below.

5. Do you have a Bachelor's degree in geology, hydrogeology, engineering, environmental, physical or natural science field PLUS 3 years of work experience in water resource management?
   - Yes
   - No

6. Indicate the field of your degree and your work experience in water resource management

* Required Question